

ST. MARY LEVEE DISTRICT CONSTRUCTION PERMIT APPLICATION

Within St. Mary Parish, the St. Mary Levee District (SMLD) maintains approximately 126 miles of levees, which require a clear access for both maintenance and inspections. The levee system involves the Atchafalaya River, the Wax Lake Outlet, Charenton Canal and many other distributaries in the district. To insure stability of the system, SMLD monitors and permits all construction work involving changes in the subsurface within 1,500 feet of the Atchafalaya Levees and all construction involving changes in the subsurface within 300 feet of the Hurricane Protection levees.

- I. **A St. Mary Levee District Construction Permit is Required for:**
 - a. Subsurface work within 300 feet of any hurricane protection levee (Morgan City and Siracusaville backwater levees)
 - b. Subsurface work within 1,500 feet of any of the federal Mississippi River & Tributaries levee system such as pile driving or pre-drilling, soil borings, water, oil or gas well drillings, directional drilling, any underground tank removal, in-ground swimming pools, residential or commercial new construction, shafts or wells, etc...
 - c. Seismic surveys within 5,000 feet of any levee
 - d. Demolition work using explosives within 5,000 feet of any levee
 - e. Any stockpiling of material
 - f. All crossings over the levee including but not limited to aerial crossings, crossings under the levee, over the levee & ramp crossings:
 - i. **For Levee Crossings:** Any levee crossing that penetrates the levee, including but not limited to pipelines, utility crossings, waterways, and or drainage crossings – **Applicant must submit** “as built” drawings certified by a professional engineer registered in Louisiana to this office within thirty days of the completion of the project. The drawings must show the actual location and profile of the pipelines, cables, or conduits, etc. and the cross section of the levee or canal. Certification by a professional engineer that the installation does not exceed the limits shown on the approved plans must also be furnished.
 - ii. **For Aerial Crossings:** The vertical clearance of any non-utility aerial crossing of the levee crown or floodwall is not less than 15 feet under all temperature condition, and that any utility aerial crossing of the levee crown or floodwall is not less than 18 feet under all temperature conditions if the voltage is 0.0 K.V. – 75.0 K.V.; not less than 20 feet under all temperature conditions if the voltage is 0.76 K.V. – 15.0 K.V.; not less than 22 feet if the voltage is 15.1 K.V.; for voltage exceeding 50.0 K.V. the clearance shall be increased at a rate of 0.4 inches for each 1.0 K.V. of excess.

- g. **No pile driving and/or excavations of any kind may be performed when the Mississippi River attains or exceeds +11 ft. NGVD on the Carrollton Gage at New Orleans without prior written documented approval from the U.S. Army Corps of Engineers.** Information concerning current river stages may be obtained at www.mvn.usace.army.mil or by calling (504) 862-2461. Note: A St. Mary Levee District access letter is required for any access on or over any levee.

- II. Applicant must submit the following information to the St. Mary Levee District, the U.S. Army Corps of Engineers (CORPS) & the Coastal Protection and Restoration Authority (CPRA):

ST. Mary Levee District (SMLD)
Shelly Scully (985) 380-5500
7327 Hwy 182 East
PO BOX 2079
Morgan City, LA 70381
E-Mail: shelly.scully@sml.org

U.S. Army Corps of Engineers (CORPS)
Amy Powell – (504) 862-2241 or
Robert Swayze – (504)862-2060 or
Albert Terry – (504) 862-2311
7400 Leake Ave, Rm. 287
New Orleans, LA 70118
E-Mail: MVNLeveePermits@usace.army.mil
Fax: (504) 862-1104

Coastal Protection and Restoration Authority (CPRA)
Rick Dugas – (337) 482-0658
PO Box 62027
Lafayette, LA 70596-2027
E-Mail: CPRArequest@la.gov

- a. Completed St. Mary Levee District Permit Application
- b. Letter of Request- Detailed description of project
- c. Survey of property showing the levee right of way line and any and all servitudes as required by SMLD.
- d. PDF plans/specs of construction drawings certified by a professional engineer registered in the State of Louisiana as required.
- e. Vicinity map showing the project location and its relationship to the levee, with distances to the levee crown centerline or a levee station number nearest to the project. Additional information such as, river mile, street names, subdivision and lot number may be required.
- f. A Certificate of Liability Insurance naming St. Mary Levee District as additional insured. (Submit to SMLD only)
- g. "Terms and Conditions" for the St. Mary Levee District permit must be signed by the Applicant and the Owner of Property. (Submit to SMLD only)
- h. Permit Fee (Submit to SMLD only)
- i. If drainage is impacted show the means proposed for handling intercepted drainage. Drainage onto the levee system is prohibited.
- j. Copies of any special geotechnical work or reports that were completed for this project as required.

III. General Permit Information:

- a. **Permit Fee:** Payable by check or money order to the St. Mary Levee District - \$100.00/Residential; \$100.00 to \$1,000.00 /Commercial Construction (Contact SMLD office for details).
- b. **Insurance requirements:** A Certificate of Liability Insurance naming St. Mary Levee District as additional insured. Surety bonds or their equivalent may be required for long-term facilities or activities.
- c. **Processing time:** Up to eight (8) weeks- Incomplete applications or omitted material will delay the permitting process.

ST. MARY LEVEE DISTRICT CONSTRUCTION PERMIT APPLICATION

A. NAME & ADDRESS OF APPLICANT: _____ _____ _____ E-MAIL ADDRESS: _____		LOCATION/ADDRESS/COORDINATES OF PROJECT: _____ _____ _____	
PHONE #	Date:	Latitude	Longitude
B. NAME & ADDRESS OF AGENT: _____ _____ _____ E-MAIL ADDRESS: _____ PHONE #: _____		C. CONSTRUCTION PERIOD: FROM: _____ TO: _____ Must notify all parties once project is complete by email or written letter.	
D. PROPOSED PROJECT: _____ _____ _____ _____ COMPLETE ATTACHED "LETTER OF REQUEST" WITH DETAILED DESCRIPTION OF ACTIVITY			
E. LANDOWNER NAME, ADDRESS AND PHONE NUMBER (IF REQUESTED)		F. PERMIT FEE: CHECK OR MONEY ORDER PAYABLE TO ST. MARY LEVEE DISTRICT _____ \$100 RESIDENTAL _____ \$100 - \$1000 Commercial _____ CONSTRUCTION	
G. INSURANCE COMPANY NAME: _____		H. INSURANCE CERTIFICATES: _____ Certificate of Liability Insurance in the amount of \$1,000,000 naming SMLD as the additional insured	

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL PERMITS REQUIRED BY LAW.

Applicant Print Name

Applicant Signature

Date

Landowner Print Name

Landowner Signature

Date

**ST MARY LEVEE DISTRICT
LETTER OF REQUEST**

DATE: _____

SITE ADDRESS: _____

RE: DETAILED DESCRIPTION OF PROPOSED ACTIVITY

I am requesting a Construction Permit from the St. Mary Levee District to:

Applicant's Signature

Print Name

Phone #

ST. MARY LEVEE DISTRICT CONSTRUCTION PERMIT “TERMS & CONDITIONS”

The Permit automatically includes the following conditions, as if they were fully stated in the Permit:

1. A copy of the permit must be posted on site at all times and available for viewing by the St. Mary Levee District, the United States Army Corps of Engineers and the Coastal Protection and Restoration Authority.
2. The area from the toe of the levee on the land side to a point forty (40) feet from the toe of the levee on the water side must be kept clean and free of any trash. Any damage in this area resulting from the Applicant's /Owner's activities must be repaired at the Applicant's/Owner's expense.
3. **No pile driving and/or excavations of any kind may be performed when the Mississippi River attains or exceeds +11 ft. NGVD on the Carrollton Gage at New Orleans without prior written documented approval from the U.S. Army Corps of Engineers.** Information concerning current river stages may be obtained at www.mvn.usace.army.mil or by calling (504) 862-2461.
4. No excavation of the levee or berm shall be undertaken during hurricane season unless the applicant submits plans found acceptable by the Levee District.
5. Applicant/Owner acknowledges that this Permit does not include any clearing or filling on the bature or flood side of the levee unless specified in the application. If clearing or filling is not specified in the application a separate Construction Permit is required for these activities.
6. Should Applicant/Owner for whatever reason cease to maintain operations, the Applicant/Owner must obtain a modification of this Permit which may require that any or all structures and materials in the area of operation be removed at the Applicant's/Owner's expense.
7. Applicant/Owner agrees to hold harmless, indemnify, and defend the St. Mary Levee District and staff against any and all damages which arise from the activities of the Applicant/Owner, or Tenants/Lessees.
8. Should changes in the location or the section of the existing levee and/or waterway, or in the generally prevailing conditions in the vicinity, be required in the future, Applicant/Owner shall make any and all necessary changes to the permitted operation including the removal of all structures and the cessation of all operations, as may be necessary to satisfactorily meet the situation and Applicant/Owner shall bear the cost thereof.
9. If Applicant/Owner is an entity, the signatory warrants that he or she possesses full authority to bind the entity.

10. This Permit is issued subject to the St. Mary Levee District’s rights and authority granted by state and federal law, particularly Title 38 of the Louisiana Revised Statutes and Title 33, Section 208.10 of the Code of Federal Regulations,.

11. Any encroachments onto the levee district’s right-of-way must be removed at the Applicant’s/Owner’s expense at the request of SMLD.

Applicant/Owner by signature below affirm that all information in the Permit Application is true and correct and hereby acknowledges that he/she has read and accepts the Terms and Conditions of this application.

ACCEPTED BY:

Applicant Signature

Date

*Landowner Signature (as required by sml)

Date